**VOYAGE DATA RECORDER**

**INCIDENT DATA RECOVERY, PLAYBACK METHODS and MAINTENANCE**

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| This form is to be completed with the information below detailing the steps to be taken to :   * operate the VDR in line with company requirements ([Fleet Ops](http://srv-glas301:82/Leisure/content/parent%20category%20topics/procedures%20and%20operations/fleet_ops.htm) > [4.0 Marine Operations](http://srv-glas301:82/Leisure/content/parent%20category%20topics/procedures%20and%20operations/deck_operations.htm) > 4.6 Voyage Data Recorder (VDR) procedures) for the data preservation, download and playback after an incident (including recovery from the FRM (Final Recording Medium) unit capable of storing 12 hrs data in accordance with IMO Res.A861(20) “Performance standards for shipborne VDRs”, should the incident render the VDR inoperative) * routinely confirm the correct operation of the VDR * maintain the VDR in compliance with flag requirements   This information is to be in line with (and may refer to) manufacturer’s instructions and applicable legislation.  The radar feeding data to the VDR shall be identified and a notice displayed.  This completed form (SAF82) shall be posted near the VDR. |
| **DATA PRESERVATION** (to prevent data being “over written”) |
| 1. |
| **DATA DOWNLOAD** (to remove the data from the VDR in a format suitable for dispatch & storage) |
| 1. |
| **DATA PLAY-BACK** (to review the data onboard) |
| 1. |
| **VDR MAINTENANCE** (daily, monthly, annual and as per Manufacturer’s recommendations) |
| 1. |